



## **January 20, 2020 Chapter 4702 Meeting Minutes**

**Call to Order-** 6:30 PM

**Attendance-** See membership report. Quorum present. Guests V Motley and H Batten, PeriOp Interns, and New Member Shauna from VCU Ambulatory

**Approval Minutes-**December Dinner meeting occurred December 12, 2019 at Chickahominy Falls Barn. No minutes taken.

**President's Message- Cathy Sweeney-** I am very excited about events and opportunities for our chapter in the new year. 2020 is International Year of the Nurse and Midwife. This year marks the 200<sup>th</sup> birthday of Florence Nightingale on May 12, 1820. As well as her work during the Crimean War, the nursing pioneer campaigned for healthcare improvements, especially on infection control. In 1859, she published "Notes on Nursing."

Thank you to everyone coming out tonight. Welcome to nurse interns, visitors and new members. The drawing was held for two members to receive \$50 Amazon gift cards for renewing their membership by December 15. The winners were Regina Smithey and Laurie Dameron.

I have submitted our Chapter Accountability Standards for 2019. I also received confirmation they have received my submission. We submit these on a yearly basis and our chapter is awarded based on our submission. We love to achieve the 5-star rating if at all possible. Keep renewing and bringing new faces and we will continue to grow and be a strong chapter.

I have also applied for a Chapter Excellence award for our chapter. More to come.

The Roanoke chapter has agreed to hold the Spring Workshop/VCORN meeting on February 29, 2020. We have some flyers in the back for the workshop. Please come if you can. Some of us are going Friday after work and spending the night. You are welcome to join us. Registration is \$35.

Please send any correspondence or ideas to my email [cathysweeney@comcast.net](mailto:cathysweeney@comcast.net).

**HOT TOPICS-** We are excited about AORN EXPO this year being held in Anaheim. EXPO begins on Saturday, March 26- Wednesday, April 1, 2020. The AORN Foundation has awarded our chapter with one free EXPO registration. This is worth \$750. There are guidelines we have been asked to follow when awarding this grant. I am very excited to award this to one of our chapter members. Let Cathy know by 1/27/20 if there is a member interested in first time attendance to the Expo.

We received a thank you note from our scholarship recipient from 2019. Emily Jones was our recipient. She is presently working on her PhD.

A letter from the Caspari recipient, Devon Murray was received and read to the Chapter.

Lastly, I am very excited about our recruitment and retention event proposed for March 16, 2020 at 6:00 p.m. The BOD discussed this event and have approved us moving forward. As you all know, one of my major goals in my presidency was helping with recruitment and retention for our chapter moving forward. We will discuss this further later in our business meeting

**Treasurer’s Report – Jean Watling November 2019**

**Bylaws/ Policy Committee –Janet Wingfield-** I have started reviewing the Bylaws as compared to 2018 National Bylaws guidelines. I was unable to locate a resource for Policy & Procedures on AORN National website. After contacting Kerilyn Vox for direction, she confirmed our Bylaws are up to date to most recent 2018 bylaws found on AORN website. She also confirmed; “we actually do not require chapters to have policies for their Chapter Accountabilities Standards anymore. They are welcome to create those on their own.” That being said, we will wait until after the 2020 Congress meeting to see if changes are indicated

**Newsletter Report – Gloria Taylor-** The Winter newsletter was distributed and posted to the website in mid-November. The third newsletter of the chapter year will be produced in the Spring. Submit articles, photos or announcements to Gloria at [4gloriajtaylor@gmail.com](mailto:4gloriajtaylor@gmail.com). We would like to thank Gloria for continuing to actively support our chapter in retirement. We could not have a great newsletter without her commitment.

**Membership Committee – Debbie Bartol**

MEMBER TYPE	January 2020
Standard Member	201
3-year Member	25
2-year Member	29
Group Member Level 2	8
Retired Member	13
Lifetime Member	13
Leader Member	7
Associate Member	5
Group Member Level 4	5
Student Member	11
<b>TOTAL MEMBERS:</b>	<b>317</b>

Note-membership numbers change daily with AORN. We consistently look at month end numbers to keep the comparisons consistent

**Historic data**

5/2019	7/2019	8/2019	9/2019	10/19	11/19	1/20
311	318	309	316	300	300	317

**Marketing Report – Jessica Ooms** - Serve dinner at the Reinhart Guest House on Thursday Jan. 30, 5-7pm

Donation Drive for Caritas in February and March: check out the website for a list of approved items: Items Accepted - CARITAS - Shelter. Jobs. Recovery. Hope. Please bring items to the chapter meetings in February & March or you can bring items to Caritas if you're planning on volunteering in April. Volunteer at the Caritas Furniture Bank on Saturday April 4, 9am-12pm, 15 spots available: CARITAS - Transforming Lives. Restoring Dignity.

Volunteer activity for March- 3/21/20 Virginia Capital Trail Clean-up

Thank you to everyone that has volunteered, contributed to a donation drive and/or is planning to help out in the future. You're AWESOME!!! If you have any questions, comments or concerns about our volunteer activities or donation drives, please contact Jessica Ooms: [jessguido10@yahoo.com](mailto:jessguido10@yahoo.com)

**Legislative Committee – C Beattie**- AORN Health Policy News: Oregon continues to move forward in their campaign to pass Smoke Evacuation legislation in 2020. On February 4, 2020, AORN is hosting a Smoke Free OR Day at the Capital in Salem to show support.

The General Assembly is now in session.

HB1084 Surgical Assistants: licensure Bill is being introduced by Delegate Cliff Hayes of Chesapeake to amend and reenact also amend the Code of Virginia by adding a section relating to surgical assistants; licensure

Seek to create an Advisory Board on Surgical Assisting This board will assist the Board of Medicine regarding the qualifications and regulation of licensed surgical assistants. Consisting of five members serving a four-year term, three members being surgical assistants, one member shall be a doctor of medicine, osteopathy or podiatry and one member being an appointed.

VNA: Lobby Days-A day to advocate for nurses and the nursing profession while the General Assembly is in session. Participants will meet with legislators to talk about 2020 legislation and issues. There is also potentially an opportunity to observe the legislature in session.

January 28, 2020

January 30, 2020

February 4, 2020

February 6, 2020

8:30am – 1:00pm Contact hours are available. To register, and learn more, visit the VNA website

AORN's Government Affairs Team:

Amy Hader, JD General Council and Director of Government Affairs

Jennifer Pennock, MS Senior Manager, Government Affairs

Phone: (303) 755-6304, ext. 246 Fax: (303) 755-4219 Email: grassroots@aorn.org

**Education Committee – Sherry Zauner-**

January – Shay Kidd- Environmental Hygiene

February – Jennifer Camacho, R.N.

“Lupus and a Wives Tale”

March – RECRUITMENT/RETENTION EVENT (More to Come)

April – Shah Kidd- Topic Normothermia

May – Installation of Officers

**Ways and Means Report – Anne Elliott -** Discussion at the Board Meeting centered around looking for other golfing venues and the possibility of having golf tournament every other year with a workshop being held on the even years.

**Research – Debbie Bartol-** If you have an idea that you are passionate about please contact Debbie to start your research. We have presented posters in the past at AORN and it is a lot of fun. Great way to get points for your clinical ladder!

It was announced that 3 AORN members are doing a project on OR Nurse Resiliency.

**Awards – Donna Winderweedle and Faye Hughes-**Mary C. Evans nominations due in June.

**Spotlight AORN** was focused on Cathy Sweeney.

**Nominating Committee – Debbie Bartol-** We are beginning to work on our slate for officers now, so please let us know if you are willing to join us as a board member, chairman of a committee or officer. We are happy to answer any questions you may have! I would love to see some new faces on our board or slate of officers. I commit to supporting anyone who would like join a great group of ladies.

Eligibility requirements for elections as an officer or Board of Director include:

1. Attend 5 meetings within the calendar year (Jan-Dec)
2. Active member of the chapter
3. Active member of committee
4. Membership for at least 2 years with no lapses

Willingness to serve sheets will be distributed at the February Chapter meeting. The ballot will include candidates for President-elect, Vice President, Secretary, Board members (3) and Nominating committee (2)



**Delegate Selection Committee – Nicole Meredith-** Delegates chosen for AORN Expo 2020! Please inquire about becoming a future delegate! Start working on your delegate points for 2021! We are happy to help you.

**Business:** Ad hoc committee for social media and videoconferencing our chapter meeting. This committee is hopping, so please see Nicole if technology is your passion and join this ad hoc committee. Meeting tonight was taped and we hope it increases attendance.

AORN Richmond Facebook page was reworked. Please view it and Like.

Retention/Recruitment Event March 16, 2020- Motion made to by G Taylor to have the event at Top Golf. 2<sup>nd</sup> by J Shortt, discussion occurred and motion passed 33-1. Reminders and blast coming out. This is a RSVP event.

**50/50:** Winner Debbie Bartol

**Meeting adjourned- 7:10PM**

**Approval by: J Wingfield, Secretary; C Sweeney, J Watling, D Winderweedle, A Elliott**